



## TRIP Petition Form

TRIP's [PhD in Translation Studies Program webpage](#) details the [coursework and degree progress expectations](#) for students in the program. If you are not able to comply with the established policies, please provide justification below and submit this form to the TRIP Director, cc'd to the TRIP Coordinator. After reviewing the petition form, the TRIP director may ask for a meeting with the student to further discuss the issues.

### To be completed by student:

Name:

Instructions:

Outline the circumstances that explain why you

- a) have not obtained a committee chair by the end of your second semester, or
- b) have not completed at least one written exam by the end of your fifth semester, or
- c) have not completed a requirement for degree progress in the expected timeframe (explain which);

Form must be approved and signed by the TRIP Director;

Failure to obtain an approved form will lead to a student being severed from the doctoral program.

Describe your progress to date. Indicate specifically any barriers that have impeded your progress. (Please provide 1-2 paragraph outlining progress and refer to the [expectations for TRIP doctoral student progress](#)):

Describe the steps you must take to complete the work and maintain steady degree progress (Please provide 1-2 paragraphs):

Signature:

Date:

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### For TRIP Use Only:

Petition decision:

Approved

Not Approved

Authorized signature:

Date: