



## Procedures for Completing the Non-Matriculated Status Form

### For Undergraduate Students:

Complete Section A  
Obtain Signature  
Submit Form

[my.binghamton.edu](http://my.binghamton.edu)

### For Graduate Students:

Complete Section A  
Obtain Signature

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Submit Form

[my.binghamton.edu](http://my.binghamton.edu)

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## Section A: Student Information

## Section B: Academic Representative Certification

Instructions:

### Course Requirement Certification

Select one option:

Required as prerequisites for admission in a degree program at:

.. Binghamton University (Graduate only)

.. Other Institution:

Not required as prerequisites for admission in a degree program at:

.. Binghamton University (Graduate only)

.. Other Institution:

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### Approval for Undergraduate Students

Advisor Name (Printed):

Advisor Email:

Advisor Signature:

Date:

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### Approval for Graduate Students

Advisor/Director Name (Printed):

Email:

Advisor/Director Signature:

Date:

Submit the completed and signed forms (student certification and academic representative signature page) through the Financial Aid and Student Records Document Submission link on the [my.binghamton.edu](http://my.binghamton.edu) portal.